

ACTIVITY LEADER (\$15.50/HR - 12 HRS/WK - SCHOOL YEAR)

THE RICHMOND NEIGHBORHOOD CENTER - ROOSEVELT MIDDLE SCHOOL

The Richmond Neighborhood Center is looking for multiple people with a **devotion towards growth, learning, initiative, and relationship-building** to work with our middle school participants. At the organization, we believe in nurturing a diverse urban community by providing high quality youth, adult, and family programs that address critical community needs and foster respect for all people and the environment. Our afterschool program at Roosevelt Middle School, offers a safe, supportive space for young folks to grow. We facilitate community building groups, as well as, youth-driven skill building activities that rotate regularly. Our program partners with entire families and school day partners to offer amazing culminating family nights.

As an Activity Leader, you will provide supervision and support to 6th or 7th grade youth by facilitating enrichment classes and community building activities. Activity Leaders are also expected to participate in a Youth Work Pathways Program to continue to hone skills to best support youth and grow professionally.

Activity Leaders are **Seasonal (8/8/18 to 6/4/19), Part-Time (12 hours/week), At-Will** employees who make **\$15.50 an hour**. Activity Leaders, also, are eligible for sick leave in accordance with the SF Sick Leave Ordinance and health care in accordance with SF HCSO. You will work with a team of fun, yet critically conscious colleagues and help to foster a community of Equity, Excellence and Engagement.

QUALITIES WE ARE LOOKING FOR

You approach your work with the following characteristics:

- **A Devotion to Growth & Learning:** You are hungry for new ideas and perspectives. If something doesn't make sense, you ask questions until it does.
- **Maximum Initiative:** You dream up and RUN with ideas. You reach out and build new relationships. You don't wait for tasks to be given to you, you look for ways to help.
- **A Relationship Orientation:** You build rapport and trust with others by listening and remembering what's important to them. You make new friends wherever you go and utilize your partnerships to get things done.

REQUIREMENTS

- High School Diploma/Equivalent
- Ability & Willingness to Pass IA Exam
- Currently Enrolled in a Local Higher Education Institution

PREFERRED

- Former SFUSD Student
- First Aid/CPR Certified
- Bilingual, written & verbal

EQUAL OPPORTUNITY EMPLOYER

The Richmond Neighborhood Center is an equal opportunity employer that values equity and recruits a diverse, inclusive workforce. We strongly encourage women, people of color and folks who identify as LGBTQQ+ or disabled to apply. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

Pursuant to the San Francisco Fair Chance Ordinance and California Education Codes, qualified applicants with convictions or arrests on their records will be considered for this position if the items are not directly related to the job. All candidates will be subject to a clearance of TB test as well.

HOW TO APPLY

If you feel we are a right fit, please email your cover letter and resume to cass@richmondsf.org with the position and site in the subject.