

ACTIVITY LEADER (\$15.75-\$16/HR - 15-18 HRS/WK - SCHOOL YEAR)

THE RICHMOND NEIGHBORHOOD CENTER - ARGONNE, GEORGE PEABODY, LAFAYETTE, AND MCCOPPIN ELEMENTARY SCHOOLS

The Richmond Neighborhood Center is looking for multiple professional, mission focused, and dedicated people to work with our Elementary aged participants. At the organization, we believe in nurturing a diverse urban community by providing high quality youth, adult, and family programs that address critical community needs and foster respect for all people and the environment. Our After School Programs at Argonne, George Peabody, Lafayette, and McCoppin Elementary Schools serve K-5 students every day at each site and operate Mondays-Fridays during the school year. Program days typically include Academics, Enrichment, and Recreation.

As an Activity Leader, you will foster a safe, nurturing learning environment for students that is reflective of our mission statement. In conjunction with the Assistant Program Manager and Lead Activity Leader, implements and facilitates a range of academic, wellness, and social-emotional educational programming and activities. Activity Leaders also apply applicable behavior guidance models (Restorative Practice, Positive Behavior Reinforcements, etc.) to address student behaviors and maintain group/classroom management. You will work with a team of collaborative colleagues and help to foster a community of learning, growth, and equity.

Activity Leaders are seasonal, part-time (15 hours/week) At-Will employees who make \$15.75-\$16.00 per hour. Activity Leaders, also, are eligible for sick leave in accordance with the SF Sick Leave Ordinance and health care in accordance with SF HCSO. You will work with a team of fun, yet critically conscious colleagues and help to foster a community of Equity, Excellence and Engagement.

QUALITIES WE ARE LOOKING FOR

You approach your work with the following characteristics:

- **Professionalism:** While our style as a team might be easy going, our attitude towards our work is extremely professional. Maintain the highest standards of delivery, productivity and effectiveness.
- **Ownership:** Do what it takes to get results, including paying attention to even small details and course-correcting when needed.
- **Positive Attitude:** Approach work with a spirit of "yes". Strike a positive tone and adapt cheerfully as things changes.

REQUIREMENTS

- High School Diploma/Equivalent
- Ability & Willingness to Pass IA Exam
- Ability to pass criminal background requirements
- Currently enrolled in higher education institutions

PREFERRED

- Former SFUSD Student
- AA/48 college credits
- Bilingual, written or verbal
- First Aid/CPR Certified

EQUAL OPPORTUNITY EMPLOYER

The Richmond Neighborhood Center is an equal opportunity employer that values equity and recruits a diverse, inclusive workforce. We strongly encourage women, people of color and folks who identify as LGBTQQ+ or disabled to apply. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

Pursuant to the San Francisco Fair Chance Ordinance and California Education Codes, qualified applicants with convictions or arrests on their records will be considered for this position if the items are not directly related to the job. All candidates will be subject to a clearance of TB test as well.

HOW TO APPLY

If you feel we are a right fit, please email your cover letter and resume to karina@richmondsf.org with the position and site in the subject.