

ELEMENTARY SUMMER CAMP ACTIVITY LEADER

(\$17-17.25; 30 OR 40HRS/WK - SEASONAL)

THE RICHMOND NEIGHBORHOOD CENTER - [SITE/PROGRAM]

The Richmond Neighborhood Center is looking for professional, mission focused, and dedicated people to work with our Elementary aged participants. At the organization, we believe in nurturing a diverse urban community by providing high quality youth, adult, and family programs that address critical community needs and foster respect for all people and the environment. Our summer camp program offers a safe, supportive space for young folks to grow and have fun!

As a **Summer Activity Leader**, your responsibilities are 2-fold: 1) responsible for planning a different enrichment activity class for each week and responsible for running that 2-hour enrichment activity class in the morning Monday-Thursday. 2) responsible for plugging in activities into a set structure for the afternoon camp groups and running those groups. Examples of enrichment classes are: Arts n 'Crafts, Photography, dance, Cartooning, Singing, Fashion Arts, sports. Examples of group activities are: science, media (videotaping, Zine making, etc), sports, arts, local field trips.

Summer Activity Leaders are Seasonal (June 10-July 19, 2019), Full Time (30-40hrs/week), At-Will employees who make \$17-17.25. Activity Leaders, also, are eligible for sick leave in accordance with the SF Sick Leave Ordinance and health care in accordance with SF HCSO. You will work with a team of fun, yet critically conscious colleagues and help to foster a community of Equity, Excellence and Engagement.

QUALITIES WE ARE LOOKING FOR

You approach your work with the following characteristics:

- **Professionalism:** While our style as a team might be easy going, our attitude towards our work is extremely professional. Maintain the highest standards of delivery, productivity and effectiveness.
- **Ownership:** Do what it takes to get results, including paying attention to even small details and course-correcting when needed.
- **Positive Attitude:** Approach work with a spirit of "yes". Strike a positive tone and adapt cheerfully as things changes.

REQUIREMENTS

- High School Diploma/Equivalent
- Ability to pass criminal background requirements

PREFERRED

- Former SFUSD Student
- AA/48 college credits
- Bilingual, written or verbal
- First Aid/CPR Certified

EQUAL OPPORTUNITY EMPLOYER

The Richmond Neighborhood Center is an equal opportunity employer that values equity and recruits a diverse, inclusive workforce. We strongly encourage women, people of color and folks who identify as LGBTQ+ or disabled to apply. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

Pursuant to the San Francisco Fair Chance Ordinance and California Education Codes, qualified applicants with convictions or arrests on their records will be considered for this position if the items are not directly related to the job. All candidates will be subject to a clearance of TB test as well.

HOW TO APPLY

If you feel we are a right fit, please email your cover letter and resume to Alice Tam, alice@richmondsf.org with the position and site in the subject.