

SUMMER PROGRAM LEADER (\$17.75-\$18.00 P/H, 40 HRS/WK - SUMMER)

THE RICHMOND NEIGHBORHOOD CENTER

The Richmond Neighborhood Center is looking for multiple **creative** people with **100% follow-through** who are **relationship-oriented** team players to work with our middle school participants. At The Richmond Neighborhood Center, we believe in nurturing a diverse urban community by providing high quality youth, adult, and family programs that address critical community needs and foster respect for all people and the environment. Our summer camp program offers a safe, supportive space for young folks to grow and have fun!

As a **Summer Program Leader**, you will be responsible for developing week-long themes, activities and goals. You will facilitate deep, intentional skill building spaces with project-based learning opportunities, that incorporate field trips, community circles, reflection strategies, SEL skill-building, and culturally-relevant content. The Summer Program Leader also provides curriculum, leadership, supervision support to their assigned staff team, as well as coordinated activities and special events.

The Summer Program Leader is a **Seasonal (05/01/19-07/20/19), Temporary Full-Time (40 hours/week), At-Will** employee who makes **\$17.25 an hour**. The Summer Program Leader is also eligible for sick leave in accordance with the SF Sick Leave Ordinance and health care in accordance with SF HCSO. You will work with a team of fun, yet critically conscious colleagues and help to foster a community of Equity, Excellence and Engagement.

QUALITIES WE ARE LOOKING FOR

You approach your work with the following characteristics:

- **Creativity:** You maintain the highest personal standards for productivity and effectiveness in your work while maintaining an easy-going, jovial workplace.
- **100% Follow-through:** You are ready to take advantage of unexpected opportunities and adapt quickly as things change.
- **A Relationship Orientation:** You build rapport and trust with others by listening and remembering what's important to them. You make new friends wherever you go and utilize your partnerships to get things done.

REQUIREMENTS

- High School Diploma/Equivalent
- Ability & Willingness to Pass IA Exam
- Interest in Education, Social Work, etc.

PREFERRED

- Former SFUSD Student
- AA/48 college credits
- Bilingual, written & verbal
- First Aid/CPR Certified

EQUAL OPPORTUNITY EMPLOYER

The Richmond Neighborhood Center is an equal opportunity employer that values equity and values a diverse, inclusive workforce. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

Pursuant to the San Francisco Fair Chance Ordinance and California Education Codes, qualified applicants with convictions or arrest on their records will be considered for this position if the items are not directly related to the job

HOW TO APPLY

If you feel we are a right fit, please email your resume and sample one week curriculum to bessie@richmondsf.org and andrew@richmondsf.org with the position and site in the subject by 11:30 am, Monday, February 11, 2019.